**First Circular**

**27th IHP Regional Steering Committee Meeting for Asia and the Pacific**

**29-31 October 2019, Naypyidaw, Myanmar**

The 27th IHP Regional Steering Committee for Asia and the Pacific (RSC-AP) meeting will be held in Naypyidaw, Myanmar during 29-31 October 2019.

The meeting and its associated event will take place at the Hotel Royal ACE, Block 15/16, Taw Win Yadanar Road, National Guest House Compound, Dekhina Thiri Township, 11861 Naypyidaw, Myanmar.

The meeting schedule will be as follows:

* 28 October (Mon): Arrival of participants
* 29 October (Tue): Associated Thematic Workshop
  + Morning:
    - Joint Response for RSC Asia and Pacific to IHP-IX strategy
    - Catalogue of Hydrologic Analysis (CHA) publication
  + Afternoon:
    - Water-related disasters in Myanmar
* 30 October (Wed): RSC meeting
* 31 October (Thu): Field visit (details to be confirmed)
* 1 November (Fri): Departure of participants

The draft agenda as well as additional information about the meeting, logistical arrangements and associated events will be circulated in the coming days.

At this time, we would be grateful if you could complete the attached registration form for your anticipated delegates and return it to us as soon as possible, and no later than 16 September 2019. Once we have received the names from each delegation, the organizers will issue personalized invitation letters to all participants in order to allow for them to apply for entry visa to Myanmar. We will also be in touch with you with more specific information relating to the participation of each delegation.

For more information about the IHP-RSC, please consult <http://hywr.kuciv.kyoto-u.ac.jp/ihp/rsc/index.html>.

Should you have any queries, please do not hesitate to contact Mr Bustamam Koetapangwa at [b.koetapangwa@unesco.org](mailto:b.koetapangwa@unesco.org).

**First Circular and Registration Form**

**Venue: Hotel Royal ACE, Naypyidaw, Myanmar**

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| **Title :** | | | **First Name:** | | | | **Family Name:** | |
| **Organization:** |  | | | | | | | |
| **Position :** |  | | | | | | | |
| **Address：** |  | | | | | | | |
| **Tel** | | **Fax** | | | **Mobile:** | | | **Email:** |
| **Special Needs or Dietary Requirements:**  Vegetarian  Muslim  Other (please specify): | | | | | | | | |
| **I will participate in:**  Associated event, 29 October 2019 | | | | | | | | |
| 27th IHP-RSC AP Meeting, 30 October 2019  Field visit, 31 October | | | | | | | | |
| **Hotel booking at venue required** | | **No** | | **Yes** | **Check in date:** | | | **Check out date:** |
| **Room type** | **Single Room** | | | **Twin share** |
| **Flight details** | | **Arrival in Naypyidaw** | | | | **Depart from Naypyidaw** | | |
| Date: | |  | | | |  | | |
| Time: | |  | | | |  | | |
| Flight No. | |  | | | |  | | |
| **I need invitation letter for visa process:  Yes  No** | | | | | | | | |
| **Other information/remarks:** | | | | | | | | |

Date:

Signature:

***Please return this registration form to*** [***b.koetapangwa@unesco.org***](mailto:b.koetapangwa@unesco.org) ***before 16 September 2019***